



REQUIREMENTS FOR SUBMITTING APPLICATION FOR AN INDIVIDUAL SEWAGE DISPOSAL SYSTEM

The following information must accompany your application for a permit to construct, repair or install an individual sewage disposal system:

1. Soil and percolation tests performed by or under the direct supervision of a registered professional engineer and have their original embossed stamp/seal and signature. (Percolation Test Result Form S-100 and Percolation Test and Soils Data Form S-101.)
2. If the property is within the boundaries of an organized sewage disposal district, and sewer is available within 400 feet of the property line, the application must be accompanied by a letter from the District giving Tri-County Health Department permission to issue an individual sewage disposal system permit for the property.
3. It is the owner or applicant's responsibility to provide an accurate site plan, drawn to scale, and signed either by the owner or applicant. It must include:
 - a. Location of property (address, lot, block or other legal description).
 - b. Location of percolation test holes and profile hole.
 - c. Accurate property boundaries, indication of North, location of existing or proposed structures, trees, driveways, domestic wells and neighboring wells within 100 feet of property lines.
 - d. Accurate location of streams, lakes, irrigation ditches, washes, or other drainage conditions within the boundaries of the parcel and within 100 feet of the subject property line.
4. The maximum slope in the area of the leachfield must be listed by the engineer:
 - a. Slopes over 15% need a topographic plot plan with 2-foot contours.
 - b. Slopes over 20% need an Engineer Designed System.
5. The lot **MUST BE** marked and the percolation holes staked and labeled.
6. A test pit **MAY BE** required at the time of the site visit. The applicant will be notified by Tri-County Health Department if a test pit is required.
7. If commercial, use engineer information regarding building use, number and type of fixtures, projected water use, and EPA UIC Form are required.

This department may require additional soil, geological, hydrological, or engineering information provided by a Registered Professional Engineer if evidence suggests that undesirable subsurface conditions may exist.

The permit fees are: \$1023/New (\$1,023 with a Variance Request) or \$1023/Repair or Expansion and must accompany the application. Make checks payable to Tri-County Health Department. The issued permit is valid for one year.