

**Tri-County Health Department Board of Health**

**RESOLUTION  
REVISION OF FEES AND ADOPTION OF FEE SCHEDULE FOR  
ENVIRONMENTAL HEALTH SERVICES**


WHEREAS, pursuant to Colorado Revised Statutes, Sections C.R.S. 25-1-508(5)(j) and C.R.S. 25-10-107(1), the Tri-County Board of Health is authorized to assess fees for environmental health services; and

WHEREAS, the Tri-County Board of Health deems it to be in the best interest of the Tri-County Health Department and the inhabitants of the Counties served by the Department to establish fees for environmental health services; and

WHEREAS, the Board has determined, and has taken such action and made such investigations as are necessary, in its judgment, to support its determination that the proposed fees for environmental health services are fair and reasonable;

NOW, THEREFORE BE IT RESOLVED that the Tri-County Board of Health adopts the attached revised Environmental Health Proposed Schedule of Fees, to become effective September 1, 2018.

Adopted this 14<sup>th</sup> day of August 2018.

  
Kaia Gallagher, Ph.D., President  
Tri-County Health Department Board of Health

  
Date



**Environmental Health  
Proposed Schedule of Fees  
September 1, 2018**

**Fees set by TCHD Board of Health**

Environmental Health Fee Type	Number of Licenses/Activities 2017	Current Fee	Unit of Activity	Calculated Fee	Proposed Fee	Authority
Body Art - Onsite Inspection	65 facilities	\$270.00	Annual	\$336.72	\$335.00	25-1-508
Body Art - Temporary Event Inspection (per inspector)	N/A	\$60.00	Per Hour	\$58.92	\$60.00	25-1-508
Child Care - Biennial Inspection	578	\$190.00	Biennial	\$211.75	\$210.00	25-1-508
Child Care - Annual Inspection, Lic. for 5-50 Children	36 facilities	\$235.00	Annual	\$239.32	\$240.00	25-1-508
Child Care - Annual Inspection, Lic. for 51-250 Children	192 facilities	\$290 - \$350	Annual	\$280.67	\$280.00	25-1-508
Child Care - Annual Inspection, Lic. for 251+ Children	10 facilities	\$375.00	Annual	\$349.59	\$350.00	25-1-508
Industrial Hygiene - General Consultation / County Agencies	0	\$65.00	Per Hour	\$56.77	\$55.00	25-1-508
Industrial Hygiene - Mold Complaints - Sampling	77 complaints (0 Sampling)	\$65.00	Per Hour	\$56.77	\$55.00	25-1-508
Industrial Hygiene - Other Government Agencies	0	\$110.00	Per Hour	\$84.65	\$85.00	25-1-508
Industrial Hygiene - Private Sector	1 complaint	\$115.00	Per Hour	\$96.59	\$95.00	25-1-508
Industrial Hygiene - Private Sector / Mutual Aid / Non-Emergency (Outside Tri-County)	N/A	\$140.00	Per Hour	\$116.50	\$115.00	25-1-508
Land Use Plan Review - Level One	115	\$55.00	Per Plan Review	\$49.76	\$55.00	25-1-508
Land Use Plan Review - Level Two	78	\$110.00	Per Plan Review	\$94.52	\$110.00	25-1-508
Land Use Plan Review - Level Three	121	\$245.00	Per Plan Review	\$204.39	\$245.00	25-1-508
Land Use Plan Review - Level Four	0	\$600.00	Per Plan Review	\$493.31	\$600.00	25-1-508
Methamphetamine - Inspection	13 new reports	\$430.00	Per Case	\$377.09	\$375.00	25-1-508
Environmental Assessment File Review (minimum one hour)	201 requests	\$60.00	Per Hour	\$58.92	\$60.00	25-1-508
Plan Review Application - All Other Facility Types	24 plan reviews	\$120.00	Per Plan Review	\$117.84	\$120.00	25-1-508
Site Assessment / Change of Owner - All Other Programs (Except Food)	12 inspections	\$60.00	Per Hour	\$58.92	\$60.00	25-1-508
Retail Food - Special Events License	74 events	\$225.00	Annual	\$197.74	\$200.00	25-4-1607
Retail Food - Special Event Plan Review Application (2-15 vendors)	N/A	\$100.00	Per Event	NA	\$100.00	25-4-1607
Retail Food- Special Even Plan Review Application (16 + vendors)	N/A	\$200.00	Per Event	NA	\$200.00	25-4-1607
Retail Food - Special Event Plan Review Late Fee	N/A	\$50.00	Per Late Application	NA	\$50.00	25-1-508
Retail Food - Special Event Inspection (per inspector)	N/A	\$60.00	Per Hour	\$58.92	\$60.00	25-1-508
Retail Food - Education, 2 Hour In-Service Training	55	\$120.00	Per Training	\$117.84	\$120.00	25-1-508
Pool / Spa / Spray Pool - Onsite Inspection (per filtration system)	497 facilities	\$190.00	Annual	\$175.72	\$175.00	25-1-508
On-Site Waste Water - New Permit	357 permits	\$1000 + \$23**	Per Permit	\$1,074.30	\$1000 + \$23**	25-10-107
On-Site Waste Water - Major Repair or Expansion Permit	37 permits	\$650 + \$23**	Per Permit	\$700.04	\$650 + \$23**	25-10-107
On-Site Waste Water - Minor Repair	160 permits	\$350 + \$23**	Per Permit	\$379.25	\$350 + \$23**	25-10-107
On-Site Waste Water - Use Permit Application Fee	903 applications	\$105.00	Per Permit	\$97.22	\$95.00	25-10-107
On-Site Waste Water - Variance Request (New/Repair Permit)	0	\$65.00	Hourly	\$66.99	\$65.00	25-10-107
On-Site Waste Water - New/Repair Permit Renewal	0	\$50.00	Per Permit	NA	\$50.00	25-10-107
On-Site Waste Water - Re-Inspection	111	\$120.00	Per Inspection	\$117.84	\$120.00	25-10-107
On-Site Waste Water - Plan Review per additional hour (first hour free)	N/A	\$60.00	Per Plan Review	\$58.92	\$60.00	25-10-107
On-Site Waster Water - Installers' & Cleaners' License - New/Renewal	166 total issued	\$40.00	Annual	\$48.29	\$40.00	25-10-109
GIS - Customized Map (Hourly - 1 hour minimum)	N/A	\$75.00	Per Hour	\$76.99	\$75.00	25-1-508



**Environmental Health  
Proposed Schedule of Fees  
September 1, 2018**

**Fees set by Colorado State Legislature**

<b>Environmental Health Fee Type</b>	<b>Number of Licenses/Activities 2017</b>	<b>Current Fee</b>	<b>Unit of Activity</b>	<b>Calculated Fee</b>	<b>Proposed Fee</b>	<b>Authority</b>
Retail Food - No fee License (K-12 schools, non-profit)	448 licenses	\$0.00	Annual	NA	\$0.00	25-4-1607
Retail Food - License, Limited Food Service (convenience, other)	725 licenses	\$253.00	Annual	NA	\$270.00	25-4-1607
Retail Food - License, Restaurant, Seating 0-100*	2103 licenses	\$360.00	Annual	NA	\$385.00	25-4-1607
Retail Food - License, Restaurant, Seating 101-200*	519 licenses	\$400.00	Annual	NA	\$430.00	25-4-1607
Retail Food - License, Restaurant, Seating >200*	293 licenses	\$435.00	Annual	NA	\$465.00	25-4-1607
Retail Food - License, Grocery Store (0-15,000 sq.ft.)*	54 licenses	\$183.00	Annual	NA	\$195.00	25-4-1607
Retail Food - License, Grocery Store (>15,000 sq.ft.)*	8 licenses	\$330.00	Annual	NA	\$353.00	25-4-1607
Retail Food - License, Grocery Store w/ deli (0-15,000 sq.ft.)*	138 licenses	\$350.00	Annual	NA	\$375.00	25-4-1607
Retail Food - License, Grocery Store w/ deli (>15,000 sq.ft.)*	131 licenses	\$665.00	Annual	NA	\$715.00	25-4-1607
Retail Food - License, Mobile Unit (prepackaged, non-PHF)*	42 licenses	\$253.00	Annual	NA	\$270.00	25-4-1607
Retail Food - License, Mobile Unit (full food service)*	347 licenses	\$360.00	Annual	NA	\$385.00	25-4-1607
Retail Food - License, Oil and Gas Temporary*	0 licenses	\$800.00	Annual	NA	\$855.00	25-4-1607
Retail Food - Change of Ownership or Site Evaluation (Initial Inspection)	322 inspections	\$75.00	Per Inspection	NA	\$75.00	25-4-1607
Retail Food - Change of Ownership or Site Evaluation (Additional Inspections)	277 inspections	\$60.00	Per Hour	\$58.92	\$60.00	25-4-1607
Retail Food - Plan Review Application	436 applications	\$100.00	Per Plan Review	NA	\$100.00	25-4-1607
Retail Food - Plan Review and Pre-opening Inspection (Not to exceed \$580.00)	N/A	\$60.00	Per Hour	\$58.92	\$60.00	25-4-1607
Retail Food - HACCP Plan, Written (Not to exceed \$100.00)	N/A	\$60.00	Per Hour	\$58.92	\$60.00	25-4-1607
Retail Food - HACCP Plan, On-site Evaluation (Not to exceed \$400.00)	N/A	\$60.00	Per Hour	\$58.92	\$60.00	25-4-1607
Retail Food - Penalty Assessment, Late License Renewal	65 penalties assessed	\$250 to \$1,000	Per Assessment	NA	\$250 to \$1,000	25-4-1610
Retail Food - Penalty Assessment, Enforcement	27 penalties assessed	\$250 to \$1,000	Per Assessment	NA	\$250 to \$1,000	25-4-1611
Copy Fees: 8.5" by 11" (First 10 Pages Free)	N/A	\$0.25	Per Page	NA	\$0.25	24-72-205
Copy Fees: 11" by 17"	N/A	\$0.25	Per Page	NA	\$0.25	24-72-205
Copy Fees: Greater than 11" by 17"	N/A	Not to exceed actual cost	Per Page	NA	Not to exceed actual cost	24-72-205

\* \$ 43.00 of each retail food license fee collected is sent to the State Treasurer.

\*\* Effective July 1, 2007, section 25-10-107 of the Colorado Revised statutes was amended allowing the Colorado Department of Public Health & Environment (CDPHE) Water Quality Division to assess a fee of \$23 for each authorized new and repair on-site waste water permit; \$20 is transmitted to CDPHE and \$3 retained by the local health department to cover administrative costs.