



**Board of Health Meeting  
May 13, 2021  
Minutes**

At a regular meeting of the Tri-County Health Department (TCHD) Board of Health, held virtually via Zoom, there were:

**Board of Health Members:**

Janice Brainard, RN, Arapahoe County	Present
Thomas Fawell, MD, Arapahoe County	Present
Kaia Gallagher, PhD, President, Arapahoe County	Present
Linda Fielding, MD, Douglas County	Present
Julie Mullica, MPH, Vice President, Adams County	Present
Kim Murimoto, RN, Douglas County	Present
Zachary Nannestad, MPH, Secretary, Douglas County	Present
Rosanna Reyes, RN, Adams County	Present
Julie Schilz, RN, Adams County	Present

**Executive Management Team Members:**

Michele Askenazi, Director of Emergency Preparedness, Response and Communicable Disease Surveillance	Present
Heather Baumgartner, Director of Community Health Promotion	Present
Lisa Bolstad, Administrative Assistant	Present
Jill Bonczynski, Director of Nutrition	Present
Ronnae Brockman, Executive Assistant	Present
Monique Didier, Director of Administration and Finance	Present
John M. Douglas, Jr., MD, Executive Director	Present
Mame Fuhrman, Director of the Office of Human Resources	Present
Penny Grande, Director of Nursing	Present
Brian Hlavacek, Director of Environmental Health	Present
Jennifer Ludwig, Deputy Director	Present
Kelly Weidenbach, Director of Planning and Information Management	Present

**Call to Order**

Dr. Gallagher called the meeting to order at 4:30 p.m.

**Introductions**

Dr. Gallagher welcomed Kim Muramoto, a new Board of Health member representing Douglas County. Ms. Askenazi introduced Sara Garrington, Emergency Preparedness and Response Manager, and Dr. Douglas introduced Heidi Fritz, Community Nutrition Manager, and Meghan Prentiss, Regional Health Connector.

### **Resolution in Recognition of Marsha Jaroch's Dedicated Service**

Dr. Gallagher read a resolution in recognition of Ms. Jaroch's dedicated service as a Douglas County-appointed representative on the Board of Health from May 2015 to April 2021. The resolution was passed by general consent of the Board members.

### **Approval of the Minutes of the April 5, 2021 and April 8, 2021 Meetings**

**MOTION: Ms. Mullica moved to approve the minutes of the April 5, 2021 meeting. Ms. Brainard seconded and the motion passed with a unanimous affirmative vote by the Board members.**

**MOTION: Dr. Fawell moved to approve the minutes of the April 8, 2021 meeting. Dr. Fielding seconded and the motion passed with a unanimous affirmative vote by the Board members.**

### **TCHD Accreditation and Reaccreditation Process**

Dr. Weidenbach provided an overview of the accreditation process, Public Health Accreditation Board (PHAB) requirements, and discussed TCHD's strengths and opportunities for improvement that were identified by the PHAB field team during initial accreditation. Since accreditation expires after five years, TCHD must apply for and achieve reaccreditation in order to maintain accreditation status. Dr. Weidenbach discussed reaccreditation requirements and presented TCHD's reaccreditation timeline.

### **Fiscal Year 2022 Budget Planning Update**

Ms. Didier provided a summary of TCHD's fiscal year 2022 budget planning assumptions and timeline. Currently, TCHD is planning a market rate wage adjustment of 4%, a general fund operation budget increase of 3%, a health benefit premium increase of 9%, and a per capita increase (amount unspecified).

### **COVID-19 Update**

Dr. Douglas provided an update on the COVID-19 pandemic and TCHD's response efforts. He discussed case numbers and other relevant data; COVID variant surveillance and tracking; vaccine uptake and TCHD's vaccine strategy; and upcoming changes in public health orders.

Ms. Prentiss shared TCHD's new Equity Assets and Gaps Dashboard, which enables TCHD to identify and target equity tracts with high COVID-19 rates and low vaccine uptake.

***ACTION ITEM: Ms. Reyes to e-mail Dr. Douglas information on clinics she states are charging for COVID-19 vaccinations. Dr. Douglas to forward this information to the applicable state-level individual for investigation.***

### **Executive Director's Report**

The Executive Director's Report contained updates on COVID-19 vaccine equity and communication efforts, employee equity training, and employee re-entry planning. The report

also contained updates on TCHD's syndromic surveillance suicide and violence prevention contract, our Adams County Food Security Specialist's activities, the household chemical roundup pilot program in Douglas County, and the Supplemental Environmental Project (SEP) process and the Colorado Department of Public Health and Environment (CDPHE) permitting process relative to Suncor.

Ms. Mullica applauded TCHD's involvement in air quality regulation efforts related to Suncor and recommended that TCHD take the opportunity to engage in Excel Energy's Transportation Electrification Plan. She pointed out that the transportation sector is the largest contributor of greenhouse gas emissions in the state. Mr. Hlavacek stated that he would have Kate Fury, TCHD's Air Quality Policy and Program Specialist, contact Ms. Mullica to discuss Excel Energy's plan and share her thoughts.

***ACTION ITEM: Ms. Fury to contact Ms. Mullica to discuss Excel Energy's Transportation Electrification Plan and share her thoughts.***

#### **Set Agenda for the June 10, 2021 Meeting**

Agenda items for the June 10, 2021 Board meeting will include: 1) quarterly financial statements, 2) a public hearing request on proposed Environmental Health fee changes, 3) the final Auditor's Report for fiscal year 2020, and 4) a legislative update.

#### **Board Member Remarks**

Dr. Fawell asked whether in-person Board meetings could resume now that mask mandates will be lifted. Dr. Gallagher stated she would poll Board members to determine their preferences.

***ACTION ITEM: Dr. Gallagher to poll Board members to determine their preferences for in-person and virtual meetings.***

#### **Closing Remarks**

None.

#### **Executive Session**

**MOTION: Ms. Mullica moved to go into Executive Session with legal counsel discuss legal issues related to termination of Board of Health members and to discuss the Executive Director's midterm performance and goals. Ms. Murimoto seconded and the motion passed with a unanimous affirmative vote by the Board of Health members.**

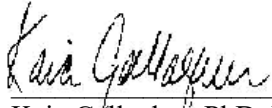
Sid Overton, legal counsel, invoked attorney-client privilege under Colorado Revised Statutes (C.R.S.) 24-6-402(4) to discuss legal matters regarding the above stated issues which contain sensitive information.

The Executive Session was held from 6:22 p.m. to 7:13 p.m.

**MOTION: M. Schilz moved to end the closed executive session with legal counsel and return to the public meeting. Dr. Fielding seconded and the motion passed with a unanimous affirmative vote by the Board members.**

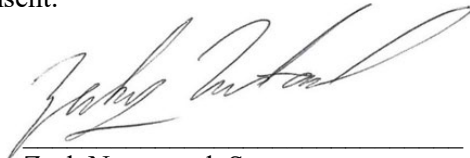
**Adjournment**

The meeting was adjourned at 7:13 p.m. by general consent.



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Kaia Gallagher, PhD, President



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Zach Nannestad, Secretary