



**Board of Health Meeting
August 12, 2021
Minutes**

At a regular meeting of the Tri-County Health Department (TCHD) Board of Health, held virtually via Zoom, there were:

Board of Health Members:

Janice Brainard, RN, Arapahoe County	Present
Thomas Fawell, MD, Arapahoe County	Present
Kaia Gallagher, PhD, President, Arapahoe County	Present
Linda Fielding, MD, Douglas County	Present
Julie Mullica, MPH, Vice President, Adams County	Present
Kim Muramoto, RN, Douglas County	Present
Zachary Nannestad, MPH, Secretary, Douglas County	Absent
Rosanna Reyes, RN, Adams County	Present
Julie Schilz, RN, Adams County	Present

Executive Management Team Members:

Michele Askenazi, Director of Emergency Preparedness, Response and Communicable Disease Surveillance	Present
Heather Baumgartner, Director of Community Health Promotion	Present
Lisa Bolstad, Administrative Assistant	Present
Jill Bonczynski, Director of Nutrition	Present
Ronnae Brockman, Executive Assistant	Present
Monique Didier, Director of Administration and Finance	Absent
John M. Douglas, Jr., MD, Executive Director	Present
Mame Fuhrman, Director of the Office of Human Resources	Present
Penny Grande, Director of Nursing	Present
Brian Hlavacek, Director of Environmental Health	Present
Jennifer Ludwig, Deputy Director	Present
Kelly Weidenbach, Director of Planning and Information Management	Absent

Call to Order

Dr. Gallagher called the meeting to order at 4:30 p.m.

Introductions

Breanna Paderewski, Budget Analyst, introduced herself and stated that she was attending the meeting on Ms. Didier's behalf. Ms. Baumgartner introduced Grace Soulen, Health Equity Initiatives Manager; and Emma Goforth, Mental Health Initiatives Manager.

Closed Board Executive Session

MOTION: Ms. Mullica moved to go into Executive Session with legal counsel to discuss COVID-19 mitigation strategies in schools. Dr. Fielding seconded and the motion passed with a unanimous affirmative vote by the Board of Health members.

Mr. Overton invoked attorney-client privilege under Colorado Revised Statutes (C.R.S.) 24-6-402(4) to discuss legal matters related COVID-19 mitigation strategies in schools.

The Executive Session was held from 4:05 p.m. to 5:15 p.m.

Upon return to the public meeting, Dr. Gallagher announced that the Board would hold a public comment session on Monday, August 16, 2021 to hear public comment on a proposed school mask mandate. Meeting information will be posted on TCHD's website on August 13, 2021.

Approval of the Minutes of the July 8, 2021 Meeting

MOTION: Dr. Fawell moved to approve the minutes of the July 8, 2021 meeting. Ms. Muramoto seconded and the motion passed with a unanimous affirmative vote by the Board members.

Public Hearing: Proposed Environmental Health Fee Changes

Dr. Gallagher opened the public hearing at 5:18 p.m. The public hearing was duly advertised in the legal notices section of the *Denver Post* on Sunday, August 1, 2021. Pursuant to C.R.S. 25-1-508(5)(j) and C.R.S. 25-10-107(1), the TCHD Board of Health may assess fees equal to actual and direct costs. TCHD proposed the Board keep Environmental Health program fees at the 2020 level with the exception of a slight decrease for OWTS "New" or "Repair" permits. Dr. Gallagher verified that no one from the public was present to speak on this issue and closed the public hearing at 5:29 p.m.

MOTION: Ms. Brainard moved to adopt the proposed 2021 Environmental Health Fee Schedule. Dr. Fielding seconded and the motion passed with a unanimous affirmative vote by the Board members.

Fiscal Year 2022 Budget Update

Ms. Paderewski presented updated fiscal year (FY) 2022 major budgetary dynamics to the Board. Changes to the planning assumptions presented at the July 8, 2021 Board of Health meeting are a proposed county per capita increase of \$0.07 (previously \$0.05) and a mandatory 0.5% increase in employer contributions to the Public Employees Retirement Association (PERA) effective July 1, 2022.

Update on Community Health Assessment Process

Callie Preheim, Population Health Epidemiologist, provided an update on TCHD's Community Health Assessment Process.

ACTION ITEM: Ms. Reyes to provide names of community-based organizations serving populations, including agricultural workers, that are minority led.

COVID-19 Update

Dr. Douglas provided an update on the COVID-19 pandemic and TCHD's response efforts. He discussed case numbers and other relevant data, COVID variant surveillance and tracking, vaccine breakthrough infections, COVID vaccine uptake, TCHD's vaccine strategy for hard-to-reach populations, and current local mask requirements in schools.

Update on Board Gatherings

Dr. Gallagher discussed Board survey results on self-assessment topics and options. Three of nine Board members responded to the survey. The Board elected to postpone further discussion until the direction of TCHD and its counties is decided.

Executive Director's Report

The Executive Director's Report contained updates on TCHD's Senior Dental Program, Front Range ozone levels and TCHD staff guidelines, a summary of infectious disease activity both locally and statewide, Workplace Wellness Initiative funding, a planned TCHD website refresh, and an announcement about TCHD's upcoming virtual All-Staff Meeting.

Set Agenda for the September 9, 2021 Meeting

Agenda items for the September 9, 2021 Board meeting include: 1) a study session on TCHD's fiscal year 2022 proposed budget; 2) review of quarterly financial statements; 3) a COVID-19 update; 4) an update on TCHD's Syringe Access Services program; 5) a closed executive session to discuss the Executive Director's performance review; and 6) an update on TCHD's Public Health Improvement Plan Priority Area 3: Health and Food.

Board Member Remarks/Closing Remarks

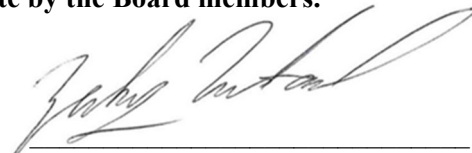
None.

Adjournment

MOTION: Dr. Fawell moved to adjourn the meeting at 6:48 p.m. Ms. Schilz seconded and the motion passed with a unanimous affirmative vote by the Board members.



Kaia Gallagher, PhD, President



Zach Nannestad, Secretary